



230 Lakeville Street
Petaluma, CA 94952
(707) 762-5600
petalumaartscenter.org

Classroom Assistant Application Form

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____

Email _____

Grade in School: Freshman Sophomore Junior Senior
 High School College

Interests, Clubs or Outside Activities: _____

PAC Summer Arts Camps 2017 run June 5 through August 10. Classes are Monday through Thursday, with some all-day and Friday and Saturday workshops. Assistants can sign up for one week, a few weeks, or the entire eight-week session.

Dates Available: _____

Choose the session(s) in which you would like to work (check all that apply)
 Morning: 9:00am-12:30pm Saturday Morning Other (all day or Fri)
 Afternoon: 1:00pm-4:30pm Saturday Afternoon

In support of my application I have included:
 Paragraph statement of why I want to be a PAC Teaching Assistant
 Resume
 Letter of recommendation from my teacher or counselor
 Optional: School community service form

To apply, fill out the form, print and mail to:
Petaluma Arts Center
230 Lakeville Street
Petaluma CA 94952

Or email to ArtsEducation@PetalumaArtsCenter.org
Questions? Call Volunteer Manager Tanya at 707-762-5600 x100



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Petaluma Arts Center Classroom Assistant Summer Arts Camp 2017 Description of Responsibilities

Petaluma Arts Center is looking for teen assistants to help instructors during both morning and afternoon Summer Arts Camp sessions. This is a great opportunity for students who are interested in a career in the arts to get hands on classroom experience with professional teachers.

PAC Summer Arts Camp 2017 runs June 5 through August 10. Classes are Monday through Thursday, with some all-day and Friday and Saturday workshops. Morning classes are 9:30am-12:00pm, and afternoon classes are 1:30-4:00pm. Friday, Saturday, and all-day classes vary. Assistants can sign up for one or more sessions, or the entire eight-week program.

Petaluma Arts Center is offering a variety of classes, from drawing and cartooning to knitting and crafting. Visit the Education page on our website for more details on classes and scheduling.

Classroom Assistant responsibilities include:

- Arrive early before class starts and stay late to help instructor set up and clean up
- Supervise students
- Help check in students on the first day of class

Please note that occasionally, a Summer Arts Camp class will get canceled. If the class that the Classroom Assistant signed up for has been canceled, PAC will notify the assistant the Thursday before the assigned class, or the Tuesday before Friday and Saturday workshops.

Please fill out the attached Classroom Assistant application and return to Tanya Paredes, Volunteer Manager, by mail, in person during open gallery hours, or by email to artseducation@petalumaartscenter.org. Call Tanya at (707) 762-5600 x100 for questions.